**ANNEXURE I**

**ANNUAL STATEMENT OF IMMOVABLE PROPERTY AS ON 31st DECEMBER 20…..**

**1. Name of Officer (in full) and Service to which belongs : ………………………………… 5. Basic Pay : Rs.XYZPP**

**2. Date of first entry to Government Service : ………………………………… 6. Pay Band & Grade Pay : Rs.XXXXXXXXX**

**3. Present Post held : ………………………………… 7. Present Emoluments : Rs.XXXXXXXXX**

**4. Present Place of Posting : ………………………………… 8. Date of Superannuation : XX.XX.XX**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sl No | Name of District.Sub Division, Taluk and Village in which property is situated (Full address and postal address) | Name & Details of properties (in case of land, Area & Pass No & date/but in case of Buildings, Type of Building with the specification to be indicated) | Cost of acquirement of land with date/cost of the building construction with date of starting the work and date of completion | Present Value | Name of owner. If not in own name, state in whose name held and his/her relationship to the Government servant | How acquired (whether by purchase, mortgage, lease, inheritance, gift or otherwise) and name with details of person/persons from whom acquired (address and connection of the Government servant, if any, with the person/persons concerned) please *see* Note 1 below | Total annual income from the property | Remarks |
| X | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |

Date Signature ………………………………….

Inapplicable clause to struck out

\*in case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated

\*\*includes short term list also

**ANNEXURE II**

**Annual Statement of Moveable Property of XXXXXXXXXXXXXXX, MCS, XXXXXXXXXXXX, XXXXXXXX DEPTT as on the 31st December 20…….**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl.No. | Description of items | Price or value at the time of acquisition and/or the total Payments made up to the date of return, as the case may be in case of articles purchased or hire purchase or installment basis. | If not in own name address of person in whose name held and his/her relationship with the Govt. Servant | How acquired with approximate date of acquisition | Remarks |
| **1** | **2** | **3** | **4** | **5** | **6** |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |

Date Signature ………………………………….

**NOTE 1 –** In this Form, information may be given regarding items like (a) jewellery owned by him (total value); (b) Silver and other precious metals and precious stones owned by him not forming part of jewellery (total value); (c) (i) Motor cars (ii) Scooters/Motor Cycles; (iii) refrigerators/air-conditioners, (iv) radios/radiogram/television sets and other articles, the value of which individually exceeds Rs. 1,0000/- (d) value of items of moveable property individually worth less than Rs. 10,000/- other than articles of daily use such as clothes, utensils, books, crockery, etc. added together as lumpsum.

**NOTE 2 –** In column 5, may be indicated whether the property was acquired by purchase, inheritance, and gift or otherwise.

**NOTE 3 –** In column 6, particulars regarding sanctioned obtained or report made in respect of various transactions may be given.