**FORM 3**

**(See Decision No (4) below Rule 18)**

**Form of report/application for permission to the prescribed authority for the building of or addition to a house.**

Sir,

 This is to report to you that I completed building a house

This is to request that ex-post facto permission may be granted to me for the building of a house.

 The estimate cost of the land and materials for the construction is given below –

1. Location

Survey/LSC No etc :

Village :

District :

State :

2. Area of land in sqm :

3. Cost/Value of the land :

4. Proposed Type of Building & Specification:

a)No of basement floor to be constructed and each floor area:

b)No of ground floor etc to be constructed and each floor area:

5. Building Materials to be used:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl.No** | **Heading** | **Quantity** | **Rate in Rs** | **Amount in Rs.** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
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| 15 |  |  |  |  |
| 16 |  |  |  |  |
| 17 |  |  |  |  |
|  | **Total Cost of the Building** |  |  |  |

Total estimated cost of building to be constructed:

6. The construction was supervised by myself./ The construction was done by me and family

I do not have any official dealings with the contractor nor did I have any official dealings with him in the past.

7. The cost of the proposed construction will be (financed) as under –

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl.No** | **Head** | **Amount** | **Year** | **Remarks** |
| i) | Own Saving |  |  |  |
| Own Saving |  |  |  |
| ii) | Loans/Advances with details |  |  |  |
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| iii) | Other Sources with details |  |  |  |
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|  |  |  |
| TOTAL |  |  |  |

**Yours faithfully,**

(XXXXXXXXXXX)

Asst Director, YY Deptt

Mizoram, Aizawl

1. Strike out the portions not applicable

2. Enter the name and place of business of the contractor.