## **GOVERNMENT OF MIZORAM** GENERAL ADMINISTRATION DEPARTMENT (PROTOCOL & HOSPITALITY WING)

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No. C. 11011/1/90-Protocol (GAD)

Dated Aizawl, the 22<sup>nd</sup> July 2019

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## **OFFICE ORDER**

In supersession of the previous Office Orders regarding the work distribution in the P & HW in respect of Pi Lalhminsiami, PA to SPO, works/files allotted to her is hereby modified as below with immediate effect and until further orders.

1	Pi C Lalhmunsiami	Steno II	1.P.A to SPO 2.Allottment of Room in the SGH 3.Allottment of Conference Hall 4.Allottment of Cultural Hall 5.Overtime Allowances/Honorarium 6.Maintenance of CL Register of P & HW
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All reservation to State Guest House shall be routed through the State Protocol Officer and Pi Lalhmunsiami, PA to SPO shall maintain records and the allotment of rooms, halls for the State Guest House.

> **Sd/-V LALENGMAWIA** State Protocol Officer & Deputy Secretary to the Govt. of Mizoram **General Administration Department** (Protocol & Hospitality Wing)

Dated Aizawl, the 22<sup>nd</sup> July 2019 Memo No. C. 11011/1/90-Protocol (GAD): Copy to:

- Protocol Officer, P & HW for information. 1.
- Deputy Manager, State Guest House for information 2.
- 3. All Staff for information
- PA to SPO for information and necessary action

State Protocol Officer & **Deputy Secretary General Administration Department**