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NOTIFICATION

No.G.17012/1/2003-F.Est, the 29th August, 2011 : In supercession of this Department's Order No.G.17012/5/93-F.Est/59 Dated 21st Oct.1993 and in exercise of the powers conferred under Rules 3(f) and 14 of the Delegation of Financial Power Rules 1978, the Governor of Mizoram is pleased to re-delegate the Financial Powers to the Officers enlisted to Annexure-I as Heads of Administrative Departments under Rule 3(d) and Annexure-II as Heads of Departments under Rule 3(f) of the Delegation of Financial Powers Rules, 1978. The officers enlisted in the Annexure-III, IV and V are also declared as Heads of Offices under Rule 14 of the aforesaid rules. The extent of financial powers delegated to them is enumerated in the respective column of the Annexure to the schedules.

2. This order shall be exercised in conjunction with other relevant rules and orders including the Delegation of Financial Powers Rules, 1978, General Financial Rules, Central Treasury Rules and instructions issued by Government of India or Government of Mizoram from time to time.

3. The financial powers so delegated to the Heads of Administrative departments shall be exercised also in conjunction with Rules 8 and 20 of the Government of Mizoram (Transaction of Business) Rules, 1987.

Similarly, the full financial powers (granted within their respective Budget allocation) to the Chairman, Mizoram Public Service Commission, the Chief Information Commissioner, the State Election Commissioner, the Chief Justice of Guwahati High Court (Aizawl Bench) and the Speaker, Mizoram Legislative Assembly stands withdrawn with the condition that the respective Secretaries of these bodies (Registrar in the case of GHC Aizawl Bench) who are enlisted in Annexure-I shall exercise their financial powers with the prior consent of the Chairman, Mizoram Public Service Commission, the Chief Information Commissioner, the State Election Commissioner, the Chief Justice of Guwahati High Court (Aizawl Bench) and the Speaker, Mizoram Legislative Assembly.

4. An authority empowered by or under these orders to incur contingent or miscellaneous expenditure shall exercise such powers subject to the following conditions namely :-

- (a) in regard to the supply of articles required for the public service and for regulating the purchase of stationery stores for the public service, the provisions contained in the General Financial Rules, 2005 and subsidiary instructions and orders on the subject shall be followed;
 - (b) in regard to contingent expenditure on each item specified in column 2 of the Annexure to Schedule V of the Delegation of Financial Power Rules, 1978, orders, restrictions or scales specified in column 3 of that Annexure against that item shall be observed;
 - (c) in regard to miscellaneous expenditure, any rules, orders, restrictions or scales as may be made, imposed or prescribed by the Government shall be observed.
 - (d) in every order issuing sanction for expenditure within the financial powers delegated to the Heads of Administrative Department/Heads of Department/Heads of Office under D.F.P. Rules, 1978, it is to be clearly indicated in the order itself, the amount being sanctioned and the progressive expenditure for this item issued during the financial year. A copy of the sanction order, in original, shall also be attached to the Bill while presenting it to the Treasury.
4. If it happens that more than one officer of a particular Department or Office is declared as I Head of Administrative Department under Rule 3(d), Head of Department under Rule 3(f), or I Head of Office under Rule 14 of the Delegation of Financial Powers Rules, 1978, the senior most I Head of Administrative Department/Head of Department/Office of that particular establishment/office shall exercise the Financial Powers delegated to him in respect of that establishment/office.
5. All Financial Powers, not specifically delegated to any authority by these rules, shall vest in the Finance Department.

These Rules shall come into force from the date of publication in the Official Gazette.

Sd/- LALMALSAWMA
Commissioner & Secretary,
Finance Department.
Government of Mizoram.

ANNEXURE-I

HEADS OF ADMINISTRATIVE DEPARTMENTS UNDER D.F.P. RULES, 2011

1. Chief Secretary
2. Secretary to Governor(Security & Administration)
3. Secretary to Chief Minister
4. Secretary, Finance Department
5. Secretary, Home Department
6. Secretary, Agriculture Department
7. Secretary, Food & Civil Supplies & Consumers' Affairs Department
8. Secretary, Printing & Stationery Department
9. Secretary, Local Administration Department
10. Secretary, Sports & Youth Services
11. Secretary, Art & Culture Department
12. Secretary, Health & Family Welfare Department
13. Secretary, Public Health Engineering Department
14. Secretary, Urban Development & Poverty Alleviation Department
15. Secretary, General Administration Department
16. Secretary, Planning & Programme Implementation Department
17. Secretary, Taxation Department
18. Secretary, Excise & Narcotics Department
19. Secretary, Law & Judicial Department
20. Secretary, Parliamentary Affairs Department.
21. Secretary, Information & Public Relation Department
22. Secretary, District Councils Affairs Department
23. Secretary, Labour & Employment Department
24. Secretary, Social Welfare Department
25. Secretary, Disaster Management & Rehabilitation Department
26. Secretary, Horticulture Department
27. Secretary, Soil & Water Conservation Department
28. Secretary, Animal Husbandry & Veterinary Department
29. Secretary, Fisheries Department
30. Secretary, Environment & Forests Department
31. Secretary, Co-operation Department
32. Secretary, Rural Development Department
33. Secretary, Power & Electricity Department
34. Secretary, Industries Department
35. Secretary, Transport Department
36. Secretary, Tourism Department
37. Secretary, Trade & Commerce Department

38. Secretary, Public Works Department
39. Secretary, Minor Irrigation Department
40. Secretary, Secretariat Administration Department
41. Secretary, Hospital & Medical Education Department
42. Secretary, Higher & Technical Education Department
43. Secretary, Sericulture Department
44. Secretary, Information & Communication Technology Department
45. Secretary, Land Revenue & Settlement Department.
46. Secretary, School Education Department
47. Chief Electoral Officer, Mizoram
48. Secretary, Mizoram Legislative Assembly
49. Registrar, Guwahati High Court, Aizawl Bench.
50. Secretary, Mizoram Public Service Commission
51. Secretary, Personnel & Administrative Reforms (for ATT)
52. Secretary, State Election Commission.
53. Secretary, State Information Commission.

ANNEXURE-II

HEADS OF DEPARTMENTS UNDER D.F.P. RULES 2010

1. Director, Agriculture (R&E) Department
2. Director, Agriculture (Crop Husbandry) Department
3. Director, Horticulture Department
4. Director, Animal Husbandry & Veterinary Department
5. Director, Food, Civil Supplies & Consumer Affairs Department
6. Registrar, Co-operation Department
7. Director, School Education & HRD
8. Director, Higher & Technical Education Department
9. Director, Art & Culture Department
10. Commissioner, Excise & Narcotics
11. Commissioner of Taxes, Taxation Department
12. Chief Controller of Accounts, Accounts & Treasuries
13. Principal Chief Conservator of Forests, E & F Department
14. All Deputy Commissioners under GAD
15. Resident Commissioner, Govt. of Mizoram, New Delhi
16. Director General of Police, Police Department
17. Commandant General, Mizoram Home Guard
18. Inspector General of Prisons, Home Department
19. Director, Health & Family Welfare Dept.

20. Director, Industries Department
21. Director, Information & Public Relations Department
22. Advocate General, Mizoram
23. Director, Local Administration Department
24. Director, Land Revenue & Settlement Department
25. Director, Administrative Training Institute
26. Director, Economics & Statistics Department
27. All Engineers-in-Chief, P.W.D., P&ED and PHED
28. All Chief Engineers under P.W.D., P&ED and PHED.
29. Controller, Printing & Stationeries Department
30. Director, Disaster Management & Rehabilitation Department
31. Director, Social Welfare Department
32. Director, Transport Department
33. Director, Trade & Commerce Department
34. Director, Institutional Finance & State Lottery Department
35. Director, Tourism Department
36. Director, Fisheries Department
37. Director, Sericulture Department
38. Director, Labour, Employment & Industrial Training Department
39. Director, Sports & Youth Services Department
40. Director, Soil & Water Conservation Department
41. Principal Adviser, SPB cum Ex-officio Addl. Secretary, Planning Dept.
42. Director, Hospital & Medical Education Department
43. Member Secretary, Mizoram State Legal Services Authority, L&J Department
44. Director, Rural Development Department
45. Director, Urban Development & Poverty Alleviation Department
46. Director, SCERT
47. Chief Engineer, Minor Irrigation Department.
48. Director, Sainik Welfare & Resettlement.
49. All District & Sessions Judges, L&J Department
50. Joint Chief Electoral Officer, Election Department.
51. Director, Anti Corruption Bureau
52. Controller, Civil Aviation Wing, GAD
53. Director, Fire and Emergency Services, Police
54. Principal Director, H&FW Department
55. Programme Director, Finance (Fiscal Management Unit)
56. Project Director, SIPMIU
59. DIG of Police (Southern Range)
60. Secretary, Mizoram Scholarship Board
61. Director, Geology and Mineral Resources

ANNEXURE-IIIHEADS OF OFFICE UNDER SCHEDULE – I

1. All Programme Co-ordinators, K.V.K., Agriculture (R&T) Department
2. Principal, Integrated Training Centre , Agriculture (R&T) Department
3. Senior Liaison Officer, Calcutta, GAD
4. All Conservators of Forest, E & F Department (having separate office/working circles)
5. Controller, Civil Aviation Department
6. Project Director, S.L.M.C. & IAC, R.D. Department
7. Liaison Officer cum Deputy Secretary, NSS Cell, Sports & Youth Services
8. Superintendent of Police, A.C.B.
9. Joint Director, A.H & Vety Department, Lunglei
10. Joint Controller of Legal Metrology, FCS & CA Department
11. All Medical Supdts., Hospital & Medical Education Department
12. Development Officer-cum-Secretary, SHDC
13. Principal Scientific Officer, Science, Technology & Environment Cell, Planning Deptt.
14. Registrar, State Consumer Disputes Redressal Commission
15. Joint Director (OP), Transport Dept.
16. All Principals, Govt. Colleges, Higher & Technical Education Department.
17. Principal, CTE, H & TE Dept.
18. Principal, Mizoram Hindi Training College, H & TE Dept.
19. Principal, Govt. Polytechnic Institute, Lunglei, H & TE Department
20. Principal, Women Polytechnic School, Durtlang, H & TE Department
21. All Superintendents of Police, (having separate office/working units) Police Department
22. All Commandants/COs in Battalion under Police Department
23. Director, Fire & Emergency Service, Police Department
24. All General Managers, DIC, Industries Dept.
25. All Superintending Engineers, PWD, P&ED and PHED (having separate office/working circles)
26. Sr. Town & Country Planner, UD & PA Dept.
27. Principal Informatics Officer -cum-D/S, ICT Dept.
28. Commandant, Central Training Institute (CTI), MRHG.
29. Project Director, SJSRY, UD&PA Department
30. Director, State Institute of Rural Development (SIRD), R.D.Department.
31. Chief Wildlife Warden, E & F Dept.
32. Secretary, State Youth Commission

ANNEXURE-IV

HEADS OF OFFICE UNDER SCHEDULE -II

1. All District Agriculture Officers, Agriculture Dept.
2. All Divisional Soil Conservation Officers, S & WC Dept.
3. All Div. Agriculture Engineers, Minor Irrigation(having separate office/working Divisions)
4. State Protocol Officer, S.A.D.
5. All General Managers, AH & Vety Farms
6. Field Director, Dampa Wildlife Sanctuary, E & F Department
7. All District A.H. & Vety Officers, AH & Vety Department
8. All Principals, DIET & Mini DIET, SCERT Dept.
9. Principal, MICE, Aizawl, School Education Dept.
10. All Assistant Commissioners of Taxes (having separate office), Taxation Dept.
11. All Liaison Officers, Mizoram House under GAD
12. All Election Officers, Election Dept.
13. All Chief Medical Officers, Health Dept.
14. Deputy Director of Health Services, Central Medical Store, Health Department
15. Principal, Forest Training School, E & F Department.
16. All Deputy Conservators of Forests (having separate office), E&F Dept.
17. All Divisional Forest Officers (having separate office/working Divisions), E&F Dept.
18. All Div. Horticulture Officers (having separate office/working Divisions), Horticulture Dept
19. All Sub-Divisional Officers (Civil) under GAD
20. Presiding Officer, MACT.
21. All Chief Judicial Magistrates, Law and Judicial Department
22. Centre Director (DRC), SWD.
23. Principal Judge, Family Court, L & J Dept
24. All Executive Engineers, PWD, P&ED and PHED (having separate office/working Divisions)
25. All District Civil Supplies Officers, FCS & CA Dept
26. All District Education Officers, School Education Dept
27. Sr. Sanitation Officer, UD & PA Dept
28. All Assistant Settlement Officers-I, LR&S Dept
29. All Dist. Employment Officers, L & E. Dept
30. Programme Officer, Divisional ICDS Cell, Lunglei, SWD.
31. Commanding Officer, 1st Mizo Bn.NCC, Sports & Youth Services Dept.
32. Principal, Sericulture Training Institute, Sericulture Dept.
33. All Treasuries Officers, Account & Treasuries Department
34. Special Supdt. of Jails, Central Jail Aizawl, Prisons Department
35. All Dy. Director, Sainik Welfare & Resettlement (having separate office)
36. All District Local Administration Officers, L.A.D.
37. All District Research Officers, Eco. & Statistics Department
38. All District Transport Officers, Transport Department

39. Secretary, Mizoram Youth Commission, Sports & Youth Services Dept.
40. All Dy. Controllers, Legal Metrology, (having separate office), FCS & CA Dept.
41. All Working Plant Officers, (having separate office), E & F Dept.
42. State Leprosy Officer, Health Department
43. Principal Medical Officer, HWTC, Health Department.
44. Joint Director, Mizoram Forensic Science Laboratory, Police Department.
45. Registrar, Firms and Societies
46. Joint Registrar of Co-operative Societies
47. Director, Regional Cancer Centre, Zemabawk, H&F'W Department

ANNEXURE-VHEADS OF OFFICE UNDER SCHEDULE -III

1. All Sub-Divisional Agricultural Officers (having separate office), Agriculture Dept.
2. All Sub-Divisional AH & Vety Officers, AH & Vety (having separate office)
3. Assistant General Manager, Mampui Farm, AH & Vety Dept.
4. All Sub-Divisional Horticulture Officers (having separate office), Horticulture Deptt.
5. All Sub-Divisional Agriculture Engineers, Minor Irrigation Department
6. All Assistant Controllers of Legal Metrology (having separate office), FCS & CA
7. District S&YS Officer, Lunglei, Sports & Youth Services Dept.
8. Senior Research Officer (having separate office), Tribal Research Institute, A&C Dept.
9. Museum Curator, A & C Dept.
10. All Headmasters, Govt. High Schools, School Education Dept.
11. All State Librarians, A & C Dept.
12. All Principals, Govt. Higher Secondary Schools, School Education Dept.
13. All Block Development Officers, RD Dept.
14. District Commandant, MRHG
15. All Superintendents of Jails, Prisons Dept.
16. All Asst. Controllers, Legal Metrology (having separate office), FCS & CA Dept.
17. All Station Superintendents, MST. Transport Department
18. All Sub-Divisional Medical Officers, H & FW Dept.
19. Principal, Industrial Training Institute, Labour, Employment & Industrial Training Dept.
20. All Information & Public Relation Officers, I & PR Dept.
21. All Sr. Medical Officers, (having separate office), Health Department
22. All Sanitation Officers, UD & PA Dept.
23. All Assistant Settlement Officers-II, (having separate office), LR&S Dept.
24. All Employment Officers (having a separate office), L&E Dept.

25. All Dist. Fisheries Development Officers, Fisheries Department
26. All Assistant Controllers, P & S (having separate office), P&S Dept.
27. All District Sericulture Officers, Sericulture Dept.
28. All District Social Welfare Officers, SWD.
29. All Child Development Project Officers, I.C.D.S., SWD
30. Superintendent, Protective Home, SWD
31. Superintendent, Remand Home/Certified School, SWD
32. Superintendent, RITC for Women in Distress, SWD
33. All Superintendents of Excise (having separate office), Excise & Narcotics Dept.
34. Programme Officer, Dist ICDS Cell, SWD
35. All Asst. Registrar of Co-operative Societies (having separate office), Co-operation Dept.
36. Principal, Anganwadi Training Centre
37. All Sub-Divisional Education Officers, School Education Dept.
38. All Sub-Div. Food & Civil Supplies Officers (having separate office), FCS & CA Dept.
39. Asst. Director, MST, Silchar, Transport Dept.
40. Sub-Divisional Co-operative Officer, Co-operation Dept.
41. All Superintendents of Taxes (having separate office), Taxation Dept.
42. All Project Officers, SJSRY, UD&PA Dept.
43. Commanding Officer, 1st Mizo Battalion NCC.
44. All Assistant Town & Country Planners (having separate office), UD&PA Dept.
45. All District Librarians, Dist. Library, A & C Department.
46. Archivist, State Archives, A & C Department
47. Principal, Mizoram College of Nursing, Health & Family Welfare Department
48. Chief Chemist, State Referral Institute, PHE
49. Public Prosecutor, Guwahati High Court (Principal Seat)
50. District Sainik Welfare & Resettlement Officers, Kolasib and Champhai
51. Hydrogeologist, Ground Water Resources Assessment Cell, PHE
52. Commanding Officer, I Mizo Air Squadron, NCC

ANNEXURE TO THE SCHEDULES

Sl. No	Ref. to Rules under which powers are delegated	Nature of Powers	Powers of Administrative Heads of Department	Powers of Heads of Department	Powers of Officers of Schedule -I	Powers of Officers of Schedule -II	Powers of Officers of Schedule -III	REMARKS
1	2	3	4	5	6	7	8	9
1	Schedule-IV of D.F.P. Rules, 1978 (Rule-13)	Powers of Appropriation and Re-appropriation	Full Powers except in cases of re-appropriation of savings under 'Salary' to any other Object Head and any savings to OE without approval of Finance Department	NIL	NIL	NIL	NIL	Subject to the fulfillment of conditions laid down in the DFP Rules 1978 and subsequent modification thereon made from time to time.
2	Table Table below Schedule-IV of DFP Rules (Rule-13)	Contingent expenditure other than as mentioned in the Annexure to Schedule	₹ 50,000 in each occasion	₹ 20,000/- in each occasion	₹ 10,000/- in each occasion	₹ 7,000/- in each occasion	₹ 5,000/- in each occasion	Subject to the limitation of ₹10,00,000 p.a.
		ii) Non-Recurring	₹ 1,00,000 in each occasion	₹ 40,000/- in each case subject to the limitation of ₹ 90,000/- p.a.	₹ 15,000/- in each case subject to the limitation of ₹ 40,000/- p.a.	₹ 8,500/- in each case subject to the limitation of ₹ 25,000/- p.a.	₹ 5,000/- in each case subject to the limitation of ₹ 15,000/- p.a.	

1	2	3	4	5	6	7	8	9
	Item No.1	Bicycle	Full Power	NIL	NIL	NIL	NIL	Subject to the fulfillment of the conditions laid down in DFP Rules, 1978
	Item No. 2	Charge on remittance of treasure	NIL	NIL	NIL	NIL	NIL	
	Item No.3	Conveyance Hire i) Re-imbursment of conveyance hire to Govt. Servant	Full Power	NIL	NIL	NIL	NIL	Subject to the fulfillment of the conditions laid down in DFP Rules, 1978 and Govt. Orders issued form time to time.
		ii) Hiring of Taxis for Inter State/ International Conference, workshops, seminars and meetings	Full Power	Full Power	Full Power	NIL	NIL	Hiring charges to be paid at the rates approved by the concerned S.T.A.
		iii) Hiring of other conveyance facilities for Inter State/ International Conference, workshops, seminars and meetings	Full Power	Full Power	NIL	NIL	NIL	Hiring charges to be paid at the rates approved by the concerned S.T.A.
	Item No.4	Electric/gas & Water charges	Full Power	Full Power	Full Power	Full Power	Full Power	
	Item No. 5	Furnitures & Fixtures (a) Purchase	Full Power	Full Power	Full Power	Full Power	Full Power	Subject to general ban imposed under Govt.O.M.No.FMC.42/89 dt.21.8.91. Approval of SPAB or DPAB as the case may be.
		(b) Repairs	Full Power	Full Power	Full Power	Full Power	Full Power	

1	2	3	4	5	6	7	8	9
	Item No.6	a) Freight charges	Full Power	Full Power	Full Powers in r/o Rail. ₹ 20,000/- in r/o other modes of transportation	Full Powers in r/o Rail ₹ 10,000/- in r/o other modes of transportation	Full Powers in r/o Rail ₹ 5,000/- in r/o other modes of transportation	<p>i) Where facilities are available, export Transportation should be done by rail.</p> <p>ii) Hiring of private transport is to be done only when the Dept. is not a position to provide transport.</p> <p>iii) Hiring of private transport should be either at the rate approved by the Competent Authority or by observing codal formalities.</p>
		b) Demurrage/wharf-age charges	Full Power	Full Power	₹ 4000/-	₹ 2000	₹ 1000	
	Item No.7	Hiring of office furniture, electric fans heater, coolers, clocks & call bells	Full Power	Full Power	₹ 10,000/- p.a. per office per occasion	₹ 4,000/- p.a. per office per occasion	₹ 2,000/- p.a. per office per occasion	Subject to the provision laid down in the schedule.
	Item No.8	Land acquisition	NIL	NIL	NIL	NIL	NIL	
	Item No.9	<u>Legal charges</u>	Full Power	Full Power	Full Power	Full Power	NIL	At the rate approved by Govt. of Mizoram and Subject to the provision in the schedule.
		i) Fees to barrister, advocates, pleaders, arbitrators & umpires	Full Power	Full Power	Full Power	Full Power	NIL	
		ii) (a) Other Legal charges	Full Power	NIL	NIL	NIL	NIL	
		(b) Arbitration cases	Full Power	NIL	NIL	NIL	NIL	

1	2	3	4	5	6	7	8	9
	Item No. 10	iii) Re-imbursment of Legal expenses incurred by Govt. Servants in cases arising out of their official duties Motor Vehicle i) Purchase ii) Purchase of tyres and tubes iii) Maintenance upkeep & repairs excluding POL	Full Power NIL Full Power Full Power	NIL Full Power	NIL Full Power	NIL Full Power	NIL Full Power	
			₹ 1,50,000/- p.a. ₹ 2,00,000/- p.a	ii) Heavy Vehicle ₹ 80,000/- p.a. in r/o each vehicle excluding POL iii) Heavy machineries such as Road Roller, BullDozers, Tractors, Earth movers etc. ₹ 1,50,000/- p.a. in r/o each vehicle excluding POL. In respect of POL for staff cars ceiling laid down by GAD in this regard is to be followed.	- do - - do -	- do - - do -	- do - - do -	
					₹ 20,000/- p.a. in r/o each vehicle excluding POL (Light Vehicle upto 18 H.P.)	₹ 15,000/- p.a. in r/o each vehicle excluding POL (Light Vehicle upto 18 H.P.)	₹ 10,000/- p.a. in r/o each vehicle excluding POL (Light Vehicle upto 18 H.P.)	
								i) The norms laid down by Transport Department for life span of tyres are to be followed. ii) Purchases are to be made at the rate approved by D.G.S & D and in absence at the rate offered in r/o Govt. Dept's or at the rate approved with the recommendation of the DPAB/SPAB. iii) Subject to compliance to OM No.D.26011/3/2009-SAD(VW) dt 15.9.2010

1	2	3	4	5	6	7	8	9
	Item No.11	Municipal rates and taxes	Full Power	Full Power	Full Power	Full Power	Full Power	Subject to the provision in the rule
	Item NO.12	Petty works and repairs	₹ 5,00,000/- with an Annual ceiling of ₹ 25 lakhs	₹ 2,00,000/- with an Annual ceiling of ₹ 5 lakhs	₹ 1,00,000/- with an Annual ceiling of ₹ 2.5 lakhs	₹ 50,000/- with an Annual ceiling of ₹ 1 lakh	₹ 20,000/- with an Annual ceiling of ₹ 0.50 lakhs	
		Power of Sanction for execution of minor works by Non-works Departments.	i) Departments having ii) Departments having technical personnel of the level of SE. iii) Departments having technical personnel of the level of EE. iv) Departments having technical personnel of the level of A/ESDO v) Departments having technical personnel of the level of J.E.			- ₹ 50 lakhs for each work - ₹ 30 lakhs for each work - ₹ 15 lakhs for each work - ₹ 5 lakhs for each work		Subject to conditions laid down in No.G.17012/1/93-F.Est dt.22.3.2010. Concurrence of Finance department (M/A & ES) is required to be obtained as usual.
	Item No.13	Postal and telegraph charges i) Charges for issue for letter, telegram etc. ii) Commission of Money Order	Full Power	Full Power	Full Power	Full Power	Full Power	Excluding the cost of installation of telephone.
	Item No.14	Printing & Binding) through Govt.Press	Full Power	Full Power	Full Power	Full Power	Full Power	Subject to the provision in the schedule
	Item No.15	Publications i) Official Publications ii) Non-official publications	Full Power	Full Power	Full Power	₹ 5,000/- p.a.	₹ 1,000/- p.a.	Subject to the provision in the schedule and conditions laid down in the Govt. O.M. No.A.600011/3/GAD dt.6.5.1991.No.F.23012/14/2000 - G A D dt.24.9.2001 and No.F.23012/14/2000-GAD dt.9.8.2002
		Rent	Full Power	Full Power	Full Power	₹ 2,000/- p.a.	₹ 500/- p.a.	

1	2	3	4	5	6	7	8	9
	Item No.16	Ordinary office accommodation i) Where the accommodation is entirely used for the office ii) Where the accommodation is used partly for office and partly as residence iii) for residential and other purposes	Full Power Full Power Full Power	Full Power Full Power NIL	Full Power Full Power NIL	NIL NIL NIL	NIL NIL NIL	i) Subject to the condition laid down in G.O.M. notification No.FMC-69/95 dt.5.3.97 and subsequent O.M. in the same matter issued from time to time. ii) Accommodation should be as per approved norms of PWD and GAD must grant approval for hiring the accommodation. iii) Prior approval of the govt. is necessary for hiring the accommodation when used either partially or fully for residential quarters and purposes other than office accommodation. iv) There should be specific fund for meeting expenditure on rent. v) In respect of cases within the State, instructions issued by the Finance Dept. in the matter from time to time should be followed, and in cases outside the State the assessed rent

1	2	3	4	5	6	7	8	9
	Item No. 17	Repairs and removal of machinery not covered by Item No. 10 (Where the expenditure is not of capital nature)	Full Power	Full Power	Same as in respect of Item No. 10(iii)	Same as in respect of Item No. 10(iii)	Same as in respect of Item No. 10(iii)	should not exceed the amount determined under Rent Control Orders of the respective area. vi) These are subject to other provisions in the schedule and instruction issued Vide Finance Department No. D.11028/1/89- FEA dt. 14.1.91 and other instructions. vii) For renewal of annual sanction on concurrence of Finance Dept is not not required.
	Item No. 18	Rewards, Fees Bonus etc. (other than fees or honorarium granted to Govt. Servants under Service Rules)		For Police, Excise etc. Depts. (Special Power to specified Department)				Power of Departmental Officers in this regard is regulated by separate orders in the departmental codes/ rules as modified from time to time.

1	2	3	4	5	6	7	8	9
	Item No.19	Special charges relating to particular Department						Condition same as in Item No.18 in ro items for which power is delegated under this order.
	Item No.20 (Under Schedule V of DFP Rules 1978)	Staff paid from Contingencies	Full Power (Remuneration and the rates therein, of such staff shall be regulated in accordance with general or Special orders issued by the Government of Mizoram from time to time)	Full Power	Full Power	NIL	NIL	<p>1) There should be no entertainment of casual employees in Govt. office as there is a ban on such entertainment under Govt. of India order No.F.144/E(Cordy 77 dt.27.5.1977.</p> <p>2) The norm for entertainment of Casual Employees for other purpose such as fairs, execution of Scheme etc. shall have to be fixed by each of the Department in consultation with Finance Department.</p> <p>3) In the sanction, the purpose for which the Casual Employees are sanctioned is to be specified.</p>

1	2	3	4	5	6	7	8	9
	Item No.21	a) Local purchase of petty stationery stores	₹ 50,000/- per annum	₹ 40,000/- per annum	₹ 30,000/- per annum	₹ 15,000/- per annum	₹ 5,000/- per annum	Subject to compliance to Govt. instructions issued vide OM No.D.29012/1/2002-P&S dt.9.9.2009 and OM No. D.29012/1/2008 - P & S dt.12.4.2010. Office Stationery should be procured from the Controller of P&S, Govt. of Mizoram, Aizawl. Local purchases should be resorted to only when the Controller of P&S is not in a position to meet the requirement for which Financial powers are delegated in the schedule. The delegation of Financial powers is subject to the condition that before incurring any expenditure on this account it will be necessary to obtain the 'Non-Availability Certificate' from P&S Dept, subject to the conditions specified in the DFP Rules, 1978.

1	2	3	4	5	6	7	8	9
		b) Local purchase of rubber stamps and Office seals	Full power	Full power	Full power	Full power	Full power ₹ 5,000/- per annum	Subject to fulfillment of the conditions laid down by Govt. from time to time.
	Item No.22	i) Stores required for Sanctioned work.	NIL	NIL	NIL	NIL	NIL	All purchase of the stores required for works shall be made vide G.O.M. Notification No. 17012/1/2000-F. Est/B of 13.10.2000.
		ii) Other stores i.e. stores required for the working of an establishment including instruments, equipment and apparatus.	NIL	NIL	NIL	NIL	NIL	Same as Item No. 22(i)
	Item No.23	Supply of uniforms, badges and other articles of clothing etc. and washing allowance.	Full Power	Full Power	Full Power	NIL	NIL	Subject to the conditions specified in Govt. O.M. No. FMC 42/89 dt. 5/9/2000 and subsequent orders issued by the Govt. from time to time Purchase should be made observing the required codal formalities.
	Item No.24	Telephone Charge	Full Power	Full Power	Full Power	Full Power	Full Power	Subject to the Monetary ceiling prescribed by GAD from time to time.

1	2	3	4	5	6	7	8	9
	Item No.25	Tents and Camps furniture	Full Power	Full Power	Full Power	Full Power	NIL	
	Item No.26	(a) All office equipments including Typewriter, Electronic Typewriters, Projector, Video Camera, Camera (Still & Digital) dedicated word processors, Intercom equipments, electronic Stencil cutters, Dictaphones, Tape Recorders, Photocopiers, Copying Machines, Addressographs, Filing and Indexing system. (b) Computers (including PC) Maintenance, upkeep & repairs of (a) & (b) above.	Full Power	Full Power	Full Power	Full Power	NIL	<p>i) Purchase should be made through SPAB or DPAB as the case may be.</p> <p>ii) Expenditure on the purchase and repairs shall be incurred subject to general or special orders and approval of the Finance Department/respective Nodal Dept.</p> <p>iii) Heads of Offices may incur expenditure on upkeep and repairs of these machines subject to the following limits :-</p> <p>a) Recurring Rs. 5,000/-p.a</p> <p>b) Non-recurring Rs. 2,000/-p.a</p>